

Volunteer Role description



Volunteer Role	Sport Volunteer Athletics, Badminton and Football
Role Purpose Why we need you	Edinburgh Leisure provide a number of sports coaching opportunities across the City. Our aim is to motivate and inspire children to develop through our sports programmes. All our classes are taught in a fun, safe and nurturing environment, which encourages children to develop at their own pace. Sports volunteers will play a pivotal role in creating the best environment for children to achieve their best.
Specific Tasks What will be involved?	The purpose of the role is to support qualified sports coaches to ensure all participants are able to get the most out of each session. The tasks will involve supporting the coach with equipment set up and tidy up, working with small groups of participants to help them achieve skills set by the coach and speaking to parents and guardians.
Skills and Qualities	<p>We understand that volunteers will come from a wide range of backgrounds and will have many different qualities and skills. The essential qualities for this role are:</p> <ul style="list-style-type: none"> • Open, warm and friendly manner • Good communication skills • Enthusiastic and well organised • Excellent time-keeping skills • Reliability • Good motivator • Confident and imaginative • Passion for working with people • Willingness to undertake training required

Support and Training	Volunteers will be given regular guidance and support. Training opportunities will be shared with volunteers when relevant.
Expectations	<p>Volunteers will be expected to:</p> <ul style="list-style-type: none"> • Carry out their tasks in a way that corresponds to the purpose and values of Edinburgh Leisure and in line with the volunteer policy and agreement • Volunteer within agreed guidelines and remits • Respect confidentiality • Respect other volunteers, service users and staff • Carry out their tasks with regard to the health and safety of others • Attend training and support sessions where appropriate
Commitment	Volunteers will be expected to commit to a minimum of one coaching session per week. Each coaching session lasts one hour plus approximately 15 minutes before and after to support set up and tidy up.
Location	There are a number of opportunities across Edinburgh Leisure venues. The location will depend on the activity and the day.
Disclosure / PVG Requirements	<p>Volunteers will be required to undertake a PVG (protecting vulnerable groups), Disclosure Police Act check or complete a criminal conviction self-declaration. The purpose of this is to safeguard volunteers and service users from harm.</p> <p>The check involves completing a short form which volunteers will be supported to fill in. Having a criminal record will not automatically prevent you from volunteering. Rather, cases will be treated on an individual basis.</p> <p>Volunteers will be expected to pay for the PVG check that will be carried out by Edinburgh Leisure.</p> <p>If you have any questions or concerns about this please contact the support contact using the details below.</p>
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